COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
(1) Topic (one sentence description of the decision being sought) **(2) Who will take Decision** **(3) Give Date or Period within which Decision is to be taken** **(4) Directorate Contact** ✉ ☎	**(5) Principal Groups/Organisations to be consulted before decision is made** **(6) Method of Consultation**	**(7) Name of person(s) to whom representations can be made** ✉ ☎ **(8) When should they be made by (closing date)**	**(9) List background documents submitted to Cabinet/Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt** **(10) Date first entered in Notice**
KEY 1/20/21 (1) Property Acquisitions (2) Councillor Chris Vinson, Portfolio Holder for Finance, Governance and Digital or Strategic Director (Corporate Resources) (3) Ongoing (decisions to be taken by Portfolio Holder for Finance, Governance and Digital or Strategic Director (Corporate Resources)) (4) Mike Davis, Strategic Director (Corporate Resources); Tel: 01304 872107	(5) Residential and Commercial Investment Project Advisory Groups (6) Meetings	(7) Mike Davis, Strategic Director (Corporate Resources); Tel: 01304 872107 (8) Ongoing	(9) Reports to Portfolio Holder/Strategic Director. The information will be restricted as it relates to the financial or business affairs of any particular person (including the Council) (10) 6 January 2017

Brief Details of Item:
(Please provide information about the contents of this item and the reason for decision.)

On 30 November 2016 the Council approved an Investment Property Strategy. This notice relates to decisions to be taken to acquire properties in pursuance of the adopted Strategy.

Deadline for Item:
(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

Ongoing – This relates to an ongoing programme.